

The management of Wrocław Opera will employ **an impresario specialist**

The person employed for the above-mentioned position will be responsible for:

1. organising, *i.e.*, planning and carrying out artistic projects, *i.e.*, shows, performances, concerts in Poland and abroad as well as performances by guest artistic groups and individual artists at the opera;
2. taking formal care of contracts with guest artists and of the documentation concerning the cooperation with external institutions;
3. taking care of guest artists and organising the logistics of their stay at the opera;
4. carrying out artistic projects in the impresario and co-production modes;
5. coordinating the work of the artistic and technical team within the frameworks of the repertoire at the opera and during tours;
6. preparing a calendar of events within the frameworks of the current repertoire and impresario events;
7. preparing budgets and documentation of opera events;
8. working closely with other departments at the opera.

We expect candidates to:

1. have completed tertiary education (a degree in theatre or music is welcome: the 1st or 2nd level of music school);
2. know the music industry (especially classical music);
3. have professional experience in organising artistic events both in Poland and abroad;
4. be fluent in English (at least B2 level); the command of other foreign languages will be an asset;
5. be responsible, meticulous, systematic and highly organised;
6. have good computer skills, including the skills in using Microsoft Excel, Word and Outlook;
7. have full-time availability.

We offer:

1. stable employment conditions based on a full-time employment contract;
2. wealthy Social Benefits Fund;
3. Multisport/Benefit card subsidy;
4. participation in interesting cultural projects;
5. the opportunity to grow by working with experienced professionals;
6. work in a reputable cultural institution.

Manner and deadline for submitting applications:

Interested persons are requested to send the required documents:

- ✓ curriculum vitae;
- ✓ diploma of completing tertiary education;
- ✓ documents proving musical education and professional experience in organising artistic events both in Poland and abroad.

Deadline: 31 August 2022 by 4:00 pm.

Applications sent after the above deadline will not be considered.

Please send your documents to: kadry@opera.wroclaw.pl or leave them at the reception desk in a sealed envelope marked *RECRUITMENT – impresario specialist* [in Polish: *REKRUTACJA – specjalista ds. impresariatu*].

Only selected candidates will be contacted. If you have any questions, please contact us at the following phone no.: +48 71 370 88 14 from 8:00 am to 4:00 pm.